

Date _____

REQUEST TO THE FACULTY'S ACADEMIC COMMITTEE* (request should be submitted via program's secretary)

1. Requests to the Academic Committee may only be submitted **through the programs**.
2. Please submit supporting documentation wherever possible. Requests based on health issues must include **relevant documentation**.

Personal Details

First Name _____ Last name _____

Student No. _|_|_|_|_|_|_|_|_| e-mail address _____

Program _____ BA / MA

First year of study in the Faculty _____ First years in the program _____ Years of studies left for Degree _____

Student's Request

Extend submission date for paper in the course:

1. _____ year _____ semester _____ course no. _____
2. _____ year _____ semester _____ course no. _____

Original submission date _____ Requested submission date _____

Other request

Reasons for request _____

I know that I may be liable to pay extension fees as specified in the tuition regulations.

Student Signature _____

To be completed by the program

Program's recommendations _____

Date _____

Signature _____

Program Academic Committee

Academic Committee's decision

- Approved / not approved extension of submission date for paper. Last date for paper submission _____
- Approved / not approved other request

Date _____

Prof. Milette Shamir
Vice Dean for Academic Affairs